

**MINUTES**  
**SOUTHERN CALIFORNIA REGIONAL LIABILITY EXCESS FUND**  
**JOINT POWERS AUTHORITY**  
**SPECIAL CLAIMS & COVERAGE COMMITTEE MEETING**

**October 5, 2005**  
**9:30 AM**

**AYRES INN CORONA EAST**  
**2260 GRIFFIN WAY**  
**CORONA, CA 92879**  
**951-734-2140**

**I. CALL TO ORDER:**

The meeting was called to order by Chairperson Curtis Stephan at 9:39 AM.

**II. ROLL CALL:**

**Those in attendance were:**

GARDEN GROVE UNIFIED SCHOOL DISTRICT	Dr. Sue McCann
POWAY UNIFIED SCHOOL DISTRICT	Dave Beck
REDLANDS UNIFIED SCHOOL DISTRICT	Diana Stead
FONTANA UNIFIED SCHOOL DISTRICT	Larry Wilkie
RIVERSIDE SCHOOLS INSURANCE AUTHORITY	Curtis Stephan
WHITTIER AREA L/P SIA	Doug McMasters
NORTH ORANGE COUNTY SCHOOLS INSURANCE AUTHORITY	Rose Multari
RIVERSIDE SCHOOLS INSURANCE AUTHORITY	Rocky Johnson

**Those absent were:**

JURUPA UNIFIED SCHOOL DISTRICT	Robert Iverson
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**Manager:**

KEENAN & ASSOCIATES	Doug Ross
	Steve Moccardini
	Berta De La Cruz

**Guests:**

None.

**III. APPROVAL OF THE AGENDA**

The Agenda was presented for approval and no changes were made.

PUBLIC COMMENTS – None.

COMMITTEE CONSIDERATION - Motion was made by Rocky Johnson, seconded by Rose Multari and unanimously carried to approve the Agenda as revised.

**IV. APPROVAL OF MINUTES – July 6, 2005**

The Minutes were presented for approval.

PUBLIC COMMENTS – None.

COMMITTEE COMMENTS – Motion was made by Sue McCann, seconded by Diana Stead carried to approve the minutes as presented. 3 abstentions – Rose Multari, Rocky Johnson, and Dave Beck.

**V. CORRESPONDENCE**

The Committee reviewed the following:

- Letter dated July 12, 2005 – From Program Manager to Dave Beck, Poway USD, advising him that SCR cannot provide defense or indemnification for the District in the reference matter.
- Letter dated July 11, 2005 – From Program Manager to La Tanya Kirk-Carter, No. Orange Co. Regional Occupational Program, advising that SCR had determined that neither defense nor indemnification is afforded for the reference claim.
- Letter dated August 8, 2005 – From JPA Claims Manager to Larry Pool, Vista USD, advising him that the reference matter does not fall within the scope of coverage afforded under the SCR Memorandum of Coverage.
- Letter dated August 8, 2005 – From JPA Claims Manager to David C. Morton, South Whittier School District, advising him that the referenced matter does not fall within the scope of coverage afforded under the SCR Memorandum of Coverage.
- Letter dated August 15, 2005 – From JPA Manager to Tom Osborne, SELF Executive Director, requesting that SELF send any communication regarding excess liability data requests directly to the JPA Manager, in which data requests will be prepared on behalf of the SCR members.
- Letter dated September 20, 2005 – From JPA Claims Manager to Michael Declues acknowledging receipt of request for Mr. Glenn Goldby to be added to the SCR Approved Attorney Panel.
- Letter dated September 20, 2005 – From JPA Claims Manager to Mr. Jeffrey Morris acknowledging receipt of request to have attorney's added/removed from the SCR Approved Attorney Panel.
- Letter dated September 20, 2005 – From JPA Claims Manager to Ms. Janice Gordon acknowledging receipt of request for a rate increase.
- Letter dated September 20, 2005 – From JPA Claims Manager to Mr. Robert Roche acknowledging receipt of request to have attorney's added to the SCR Approved Attorney Panel.

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- Memo dated September 23, 2006 – From JPA Claims Manager to Members of Southern California ReLiEF, summarizing the policies and procedures regarding timely reporting and proper date stamping of verified claims.
- Email sent September 26, 2005 – From JPA Claims Manager to Members of Southern California ReLiEF. Contact information and functional responsibilities of Keenan & Associates Property & Liability Claims Administration, Organizational Chart of Keenan & Associates Property & Liability Claims Administration, After Hours Claim Hotline information and Catastrophe/Emergency Contact Procedures.

There were three letters omitted from the Agenda:

- 7/20/05 – Fontana
- 9/08/05 – Westminster
- 9/08/05 – Temecula

PUBLIC COMMENTS – None.

COMMITTEE CONSIDERATION – Committee requested that a letter clarifying the details contained within the 9/23/05 Memo and the 9/26/05 Email be sent out.

**VI. CLAIMS**

CLOSED SESSION:

The Committee went into Closed Session at 10:02 AM and came out of Closed Session at 11:20 AM.

**VII. OPEN SESSION**

Curtis Stephan announced that during Closed Session all items were either authorized, denied, ratified, deferred or reviewed as called for.

PUBLIC COMMENTS – None.

COMMITTEE CONSIDERATION – None.

**VIII. CLAIMS PAID REPORT**

The following claims were paid and closed between June 1, 2005 and August 30, 2005 and were presented to the Committee for ratification as follows:

- |  |                                      |
|--|--------------------------------------|
| 1. Arthur May vs. Anaheim UHSD             | 2. Eugene Kim vs. Irvine USD         |
| 3. Carla Tunstall vs. Orange USD           | 4. Maliah Velasquez vs. Lancaster SD |
| 5. Redlands USD                            | 6. Rialto USD                        |
| 7. Acton Agua Dulce USD                    | 8. La Habra SD                       |
| 9. Joseph Chu vs. Lancaster SD             | 10. El Rancho USD                    |
| 11. Dane Morris Anaheim UHSD               | 12. Garden Grove                     |
| 13. David Gonzalez vs. Oceanside USD       | 14. Emanuel Lewis vs. Lancaster SD   |
| 15. Ahmar Haider vs. Saddleback Valley USD |                                      |

PUBLIC COMMENTS – None.

COMMITTEE CONSIDERATION - Motion was made by Rose Multari, seconded by Rocky Johnson and unanimously carried to approve the ratification of the above stated claims.

**IX. DEFENSE ATTORNEY GUIDELINES**

This item was deferred until further notice as Steve Moccardini reviewed the current Defense Attorney Guidelines and does not feel any changes are necessary.

PUBLIC COMMENTS – None.

COMMITTEE CONSIDERATION – None.

**X. DEFENSE ATTORNEY PANEL**

The Authority customarily reviews the panel at the April meeting each year to evaluate any necessary changes and entertain any requests to be added. The Committee reviewed and approved the following requests due to either a special client request, or reported urgency:

- **Approved** – Declues & Burkett, LLP – Request for Mr. Glenn Goldby to be added or be returned to the Approved Attorney Panel.
- **Approved** – **Committee has agreed to approve 3 attorneys on this request, School District will advise of the three chosen.**
  - Winet, Patrick, Weaver – Request to add the following attorneys to the approved attorney panel.
    - Add Mr. Randall L. Winet
    - Add Mr. Kennett L. Patrick
    - Add Mr. Jeffrey A. Weaver
    - Add Ms. Catherine A. Gayer
    - Add Ms. Jennifer S. Creighton
    - Add Mr. Aaron C. Hanes
    -

The Committee reviewed and denied the following requests which were absent of any client special request, reported urgency and additionally the Committee again stated their desire to only review Attorney Panel changes requests once a year:

- **Denied** – **Committee deferred this request until the April 2006 meeting.**
  - Stutz, Artiano, Shinoff, & Holtz – Request for the following changes to the approved attorney panel.
    - Replace Mr. Eubank with Mr. Paul Carelli
    - Replace Mr. Robert Titus with Mr. Gil Abed
    - Add associate Mr. Jeffrey P. Wade, Jr., Ms. Kelly Angell, and Mr. Joel Mason.

- **Denied – Committee deferred this request until the April 2006 meeting.**
  - Newell, Campbell, & Roche – Request to add Ms. Sandra J. Garcia and Mr. Michael Miller to the approved attorney panel.

PUBLIC COMMENTS – None.

COMMITTEE CONSIDERATION – Motion was made by Rocky Johnson, seconded by Diana Stead and unanimously accepted to make the changes as noted.

## **XI. INFORMATION REPORTS**

**VISITORS' COMMENTS:** None.

**COMMITTEE COMMENTS:**

Committee thanked Rocky Johnson for serving and supporting the So Cal ReLiEF Claims and Coverage Committee and additionally wished Rose Multari a successful recovery from her upcoming knee surgery. It was requested that the January 4, 2006 Claims and Coverage Committee meeting be either rescheduled or incorporated into the January 19, 2005 Annual meeting.

**MANAGER COMMENTS:** None.

## **XIV. AGENDA ITEMS NEXT MEETING**

None.

## **XIII. ADJOURNMENT**

There being no further matters to discuss the Committee meeting was adjourned at 11:47 AM.